

### **CERTIFIED PRODUCERS CERTIFICATE APPLICATION CHECKLIST**

New and renewing applicants must complete the following questions and provide the specified documents in accordance with the California Code of Regulations, Sections 1392.4, 1392.9 and 1392.9.1.

### 1. Yes\_\_\_\_ No\_\_\_\_ Are you authorized to sell for any other certified producers?

*If yes, written authorization must be presented and the names of the certified producers you represent must be on your certificate. You may sell for no more than 2 other certified producers in a 12-month period.* 

### 2. Yes \_\_\_\_ No \_\_\_\_ Do you authorize any certified producers to sell for you?

*If yes, written authorization must be presented and the names of the certified producers you represent must be on your certificate. You may sell for no more than 2 other certified producers in a 12-month period.* 

## **3.** Yes \_\_\_\_\_ No \_\_\_\_ Are you applying for a certified producer's certificate based on being in a farming partnership, sharecropping agreement, or similar contractual agreement?

If yes, proof of partnership and a copy of the current written agreement must be provided to the Agricultural Commissioner at the time of application/ The information must contain all of the following details:

- \_\_\_ A clear description of the property location and size
- \_\_\_\_\_ The degree of financial and material involvement by each party
- \_\_\_\_\_ The date of the agreement
- \_\_\_\_\_ A statement verifying the property is under the exclusive control of the partnership as a separate entity from its individual members
- \_\_\_\_\_ NOTARIZED signatures of all parties executing the agreement

# 4. Yes \_\_\_\_ No \_\_\_\_ Are you leasing the farm property on which the certified agricultural products are produced?

If yes, a copy of the current written lease agreement must be provided to the Agricultural Commissioner at the time of application, with the following details:

- \_\_\_\_\_ A clear description of the size and location of the property
- \_\_\_\_\_ The cost of the lease
- \_\_\_\_\_ The date of the agreement
- \_\_\_\_\_ NOTARIZED signatures of all parties executing the agreement

#### Producers Signature:

Certificate #:

Date:

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